



AGENDA

Water Efficient Landscaping Task Group - Meeting #4
Monday, February 7, 2022 from 10:00AM to 11:30AM (PT)
<https://iapmo-org.zoom.us/j/84352090830>
Meeting ID: 843 5209 0830

- I. Call to Order.**
- II. Roll Call and Self-Introductions.**
- III. Code of Conduct.** See page 42 of the [IAPMO Guide for Conduct Policy](#).
- IV. Conflict of Interest.** See below for the IAPMO Conflict of Interest Policy.
- V. Review and approval of the Agenda.**
- VI. Review and approval of the January 13, 2022 Meeting Minutes.**
- VII. Scope of the Task Group.**
The scope of this task group is to develop provisions for improving water efficiency and conservation in landscaping applications. The recommendations provided by the task group will be forwarded to the WE-Stand Technical Committee for consideration in the development of the 2023 edition of the WE-Stand.
- VIII. Goals for the meeting.**
 - A. Review the updated draft of recommendations.
 - B. Review assigned action items.
 - C. Assign new action items.
 - D. Address additional questions and concerns.
- IX. Future meetings.**
- X. Other business.**
- XI. Adjourned.**



Conflict of Interest Policy

IAPMO shall ensure that committee members and IAPMO staff involved in standards development have no conflict of interest in carrying out their roles and responsibilities on the Standards Committee or subcommittee:

- (a) To ensure that the points of view and information participants contribute to the IAPMO standards development process can be accurately evaluated by others, participants should always endeavor to make known their business, commercial, organizational, or other affiliations that might affect their interests or points of view.
- (b) Additional Guidelines for those who serve as Chair of the Standards Committee, Subcommittee and Task Groups:
 - (i) The Chair should disclose to all members of their committee all known or potential conflict of interest or other circumstances that could influence their impartiality on a particular matter and must not preside during the committee's consideration of that matter. A conflict of interest is defined as any situation in that the committee's decision could substantially and directly affect the Chair's financial or business interest.
 - (ii) If the Chair discovers that a conflict of interest arises and is likely to involve a major activity of the committee or to continue over a considerable period of time, the Chair must advise IAPMO staff and seek direction as to whether the individual should continue in that role.
 - (iii) The Standards Committee Chair should avoid potential conflicts of interest in the appointment of all task group chairs. If, in the opinion of the Standards Committee Chair, an individual has a known or potential conflict of interest, or other circumstances that could influence the individual's impartiality, that individual should not be appointed to Chair the task group.