



## **IAPMO Technical Committee Newsletter June 2009**

Gentlemen:

We are very pleased that you are participating in the development of the *2009 UNIFORM SWIMMING POOL, SPA & HOT TUB CODE* under the ANSI consensus process. The continued development of the USPC would not be possible without the participation of volunteers like you. Please see Agenda for discussion items.

The TC Meeting will be held in Ontario, CA at IAPMO World Headquarters. We have arranged an IAPMO room block at a reduced rate of \$105.00 per night for TC members who will attend the TC meeting. The cutoff date for reservations within the room block is July 6, 2009. You should call the hotel at (800) 222-8733 to make your reservations and mention the Swimming Pool Code Meeting to receive reduced rate. This newsletter and other information are also available on the IAPMO website at <http://www.iapmo.org>.

We believe that the meeting will be more productive if you are comfortable. Therefore, we recommend business casual attire for the meetings.

Thank you again for your continued support of the *USPC*. We look forward to seeing you in Ontario.

*Lynne Simnick*

Staff Liaison, Swimming Pool, Spa & Hot Tub TC

Phone 909-472-4110

[Lynne.Simnick@iapmo.org](mailto:Lynne.Simnick@iapmo.org)



## **Materials You Should Bring to the TC Meeting**

### **July 24, 2009**

- ✓ 2006 UNIFORM SWIMMING POOL, SPA & HOT TUB CODE
- ✓ 2009 Uniform Swimming Pool, Spa & Hot Tub Code Monograph
- ✓ Current committee roster
- ✓ IAPMO Regulations Governing Consensus Development
- ✓ This newsletter

## **Meeting Logistics**

**Location:** IAPMO World Headquarters  
5001 E. Philadelphia St  
Ontario, CA 91761

**Office:** (909) 472-4100

**Fax:** (909) 472-4246

## **Travel Information**

IAPMO's Travel Department will arrange your travel as requested. You may contact Gennelle Gonzales at (909) 472-4100 ext. 4207 or Tina Rice ext. 4122. Doubletree Ontario Airport Hotel is located at 222 North Vineyard Avenue Ontario, CA 91764.

Ontario Airport is approximately 2 miles from the Doubletree Ontario Airport Hotel.

Taxi fare is approximately \$ 10.00 from Ontario Airport to the Doubletree.



## Shipping Packages to IAPMO

Some of you may wish to ship material directly to IAPMO. A few important procedures must be followed to ensure that packages are accounted for and delivered promptly.

We ask that when labeling packages, the following details be provided on the label:

- Name of the meeting the package is intended for;
- Date(s) of the meeting;
- Arrival date of the addressee;
- The name of the person the package is intended for.

*Note: IAPMO will not be responsible for mislabeled packages.*

<p>Sample Label: Jerry the Engineer, Arrival Date 7/23/09 IAPMO 5001 E. Philadelphia Street Ontario, CA 91761 Tel: 909-472-4100</p> <p>RE: IAPMO SWIMMING POOL, SPA &amp; HOT TUB CODE TC MEETING July 24, 2009</p>
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## TC Meeting Specifics

### **Regulations Governing Consensus Development of the Uniform Swimming Pool, Spa & Hot Tub Code (USPC).**

All actions at and following the TC meeting will be governed in accordance with the IAPMO Regulations Governing Consensus Development of the USPC. The latest Regulations appear on the IAPMO website and will be available at the TC meeting. All committee actions will be in accordance with the Regulations Governing Consensus Development of the USPC. Failure to comply with these regulations could result in challenges to the codes and standards making process. A successful challenge on procedural grounds could prevent publications of the *USPC*. Consequently, committees must follow the regulations and procedures.



## **General Procedures for TC Meetings**

Use of tape recorders or other means capable of producing verbatim transcriptions of any IAPMO TC meeting is not permitted.

Attendance at all IAPMO TC meetings is open.

Participation in IAPMO TC meeting is generally limited to committee members and IAPMO staff. Participation by guests is limited to individuals who have previously requested of the Chair time to address the committee on a particular item, or individuals who wish to speak to public comments that they submitted. (See regulations, Section 4.3)

The Chair reserves the right to limit the amount of time available for any presentation.

No interviews will be allowed in the meeting room at any time, including breaks.

All attendees are reminded that formal votes of committee members will be secured by letter ballot. Voting in this meeting is used to establish a sense of agreement, but only the results of the formal letter ballot will determine the official position of the committee on any proposal.

### **Dress Code**

The dress code for these TC meetings is business casual. For the men, jacket and tie are not required.

### **TC Meeting Location and Time**

The meeting is scheduled to start at 8:00 a.m. There will be a Continental Breakfast served in the meeting room beginning at 7:00 a.m. Beverages will be served until mid-morning. Lunch will not be hosted.



## **Preliminary Agenda**

The following is an outline of the agenda for the TC meeting. The final agenda will be published at the end of June and confirmed at the TC meeting.

### **Swimming Pool TC:**

**Friday – July 24, 2009 8:00 a.m.**

1. Call to Order
2. Chairman Comments
3. Self Introductions
4. Review and Approval of Agenda
5. Approval of Minutes – Previous Meeting (Denver, Colorado; May 7, 2008)
6. Discussion – Public Comments to the Uniform Swimming Pool, Spa & Hot Tub Code
7. New Business
8. Future Meetings (To be determined)
9. Adjournment

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[www.iapmo.org](http://www.iapmo.org)